Payment Accounts

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Section overview

Payment accounts serve as the exact definitions used in the Transactions section. For example, you can have a **_Bank Transfer_** and **_Credit Card_** paymen t accounts, and, while applying respective payments, you will be able to define payment origin by selecting a corresponding payment account.
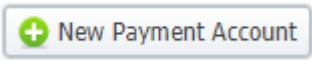
This section allows you to **create different payment accounts** for correct and precise **transactions (payments) management**. The section is presented in the form of a list of payments with the following structure (see screenshot):

Screenshot: Payment Accounts section

Column Name	Description
ID	Payment account's identification number
Name	Account's name
Reseller	Name of the reseller a new payment account will be attached to
Sort Order	Order of the entity in the list

Functional **buttons/icons** presented in the section are as follows:

Button/Icon	Description
	Allows to create a new payment account
	Allows deleting a payment account from the system. Requires confirmation

⚠️ **Attention**

Please note that the user **_cannot_** edit or delete the **General** payment account with ID = 1 (see screenshot above)

Adding a New Payment Account

The following steps are to be taken to create a new payment account:

- Click the **New Payment Account** button
- Specify an account name in the **_Name_** field and a **_Reseller_** from a drop-down list of all registered resellers (see screenshot below).
- Click **OK**.

A new account will be added to the list and will become available in the **Transactions** section.

Screenshot: Payment Account creation form

Payment Accounts

Name:

Reseller: all resellers ▼

[OK] [Cancel] [Apply]