# **Top-up Cards**

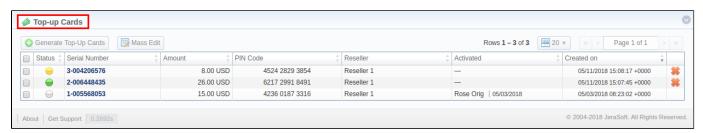
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#### Section overview

This section allows generating series of top-up cards for your customers. These cards can be used to recharge the balance. The section is presented in the form of a table with the following columns:

Screenshot: Top-Up Cards section



Column	Description	
Status	Status of a respective top-up card	
	-	Indicates that the current card is <b>new</b>
	$\Theta$	Indicates that the current card is activated
	9	Indicates that the current card is <b>expired</b>
Serial Number	Identifying a number of a card	
Amount	Amount of money, stored on a card	
PIN Code	Card PIN code	
Reseller	Name of a reseller, a respective card belongs to	
Activated	Identification of date and client who activated a card (if card status is activated)	
Created on	Time and date when a card was created in the system	

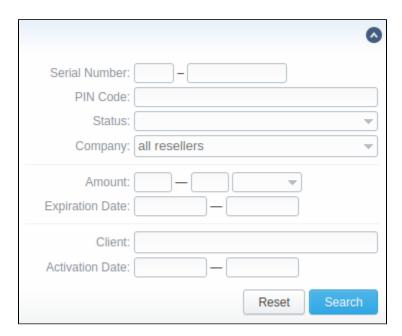
The following functional buttons are presented in the section:



#### **Advanced Search**

In the top right corner of the section above the table, the **Advanced Search** drop-down menu is located. To filter section data, fill in the following drop-down menu and click **Search**:

Screenshot: Advanced Search drop-down menu

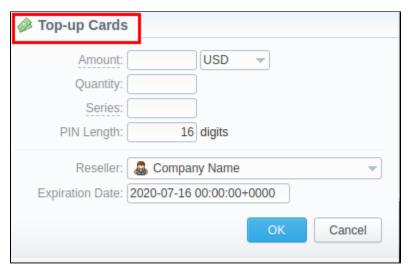


## Creating New Top-Up Cards

To create new top-up cards, you need to:

- 1. Click the Generate Top-Up Cards button;
- In the opened pop-up window, fill in respective fields (see table below);
   Confirm creation by clicking OK.

Screenshot: New Top-up Cards window



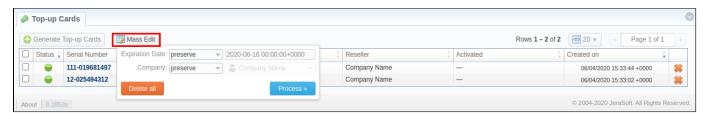
Field	Description	
Amount	Indicate the cards balance value. This amount will be added to a customer's balance on activation.	
Quantity	Specify the number of cards you wish to be created.	
Series	Set a code identifier of a cards series. This code will prepend a serial number. For example, if the <b>Series</b> is <b>101</b> , the full card number will be <b>101-23423423</b> .	
PIN Length	Specify the desired PIN-code length for a current calling cards series (it can be <b>no less than 5 digits</b> )	
Reseller	Defines the reseller that owns a current calling card(s)	
Expiration date	Specify the date when a current calling card(s) will be expired	

After a top-up card(s) is created, customers will be able to enter respective PINs in their client panel in the **Redeem Voucher** section to recharge their balance (respective rights for users are required).

### Mass Top-up Cards Edit

Also, you may delete cards or change some settings for already existent top-up cards using the **Mass Edit** button. In the following window, you can specify the expiration date of cards by changing the **Expiration Date** field value to **set to** and select data and time, or define a reseller who will be the owner of these cards by changing the **Company** field value to **set to** and select a reseller from a drop-down list, then click the **Process** button and all changes will be applied. The **Delete all** button will wipe out all existing top-up cards.

Screenshot: Top-up cards Mass Edit window



Field	Description	
Optional Parameters	<ul> <li>preserve - the default configuration that saves the rate not edited. Leave this parameter unchanged if required;</li> <li>set to - it allows to edit rates, for example, specify the same expiration date for all rates at once, regardless of previous configurations.</li> </ul>	
Expiration Date	Final date, after which the rate will expire	
Company	Name of one of your companies (or affiliates) that you can add in the Reseller section	