

# Audit Log

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## Section overview

When it comes to keeping an ear to the ground about what is going on in the system, the **Audit Log** section comes to your rescue. This section displays detailed information concerning all **actions** performed by users in JeraSoft Billing with **Clients**, **Resellers**, **Accounts**, **Calling Cards**, **DIDs** (see screenshot below):

Screenshot: Audit Log section main window

| Date       | Object          | Action                                     | Data  |
|------------|-----------------|--|---|
| 04/02/2021 |                 |  |   |
| 13:18:20   | Customer A #11  | Client - Modification by Invoicing Manager | Last Invoiced: 2021-03-31   |
| 13:18:19   | Company Name #3 | Reseller - Create by _system #1            | Last Invoice Number: 100001   |
| 03/31/2021 |                 |  |   |
| 18:42:10   | Vendor B #16    | Client - Modification by Calculator        | Activation Date: 2021-03-31T18:00:00+00:00                                  |
| 18:41:47   | term_accB2 #183 | Account - Create by Administrator #1       | Addresses: 127.0.0.12<br>ASN:<br>Client ID: 15<br>+22 other attribute(s)... |
| 18:38:52   | Customer C #13  | Client - Modification by Calculator        | Activation Date: 2021-03-31T18:00:00+00:00                                  |

| Column Name           | Description  |
|-----------------------|--|
| Date                  | Data and time of applied actions   |
| Object                | System item ( <i>Client, Account, Reseller, Calling Card, DID Management</i> ) that a certain action was applied to        |
| Action                | Action Name ( <i>Account Creation, Client Removal, etc.</i> ) and <b>Service</b> that is responsible for a specific action |
| Data                  | The list of <b>changes</b> with <b>detailed information</b> on what exactly was changed                                    |
| Detailed Changes icon | If clicked, opens a more detailed log entry on <b>Action</b>   |

 Attention

If you change the **Mail Templates** in the **Reseller** settings, these updates **will not** be displayed in the **Audit log**

## Advanced Search

The displayed list of audit actions is grouped by date, and you can filter them using Advanced Search indicated by a blue downward arrow in the top right corner of the section. The search menu is presented with the following fields:

Screenshot: Advanced Search drop-down menu

⚡ 0
🔒 0

Signed in as: admin
My Profile
About
Logout

?
05/24/2021 08:39:16 +0000

| Data     |              |
|----------|--------------|
|          |              |
|          |              |
|          | ← 2021-03-01 |
|          | ← 100000     |
|          |              |
| 00+00:00 | ←            |

^

Object Type:   
Object Name:   
Object ID:   
Action:   


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Period:  —   
By User:   
By Service:

| Field              | Description   |
|--------------------|---|
| <b>Object Type</b> | Select a respective <b>object type</b> from the given list: <ul style="list-style-type: none"> <li>• Client</li> <li>• Client Template</li> <li>• Account</li> <li>• Reseller</li> <li>• DID Management</li> <li>• Payment</li> </ul> |
| <b>Object Name</b> | Insert a <b>name</b> of the respective item (e.g., <b>Customer A</b> )  |
| <b>Object ID</b>   | Insert an ID of the needed object   |
| <b>Action</b>      | Choose a type of action available for object types separately   |
| <b>Period</b>      | Set an exact date and time period with <b>Datepicker</b>  |
| <b>By User</b>     | Select a User from the list. Users are grouped by status: <b>Active</b> and <b>Archived</b> .   |
| <b>By Service</b>  | Select a System Service from the provided list.   |

#### ⚠ Attention

In case a **client**, **account**, or **reseller** was **deleted** (but not **fully**), there is a possibility to see a state of this item at the time of its removal, by clicking on its **name** in the **Object** column.