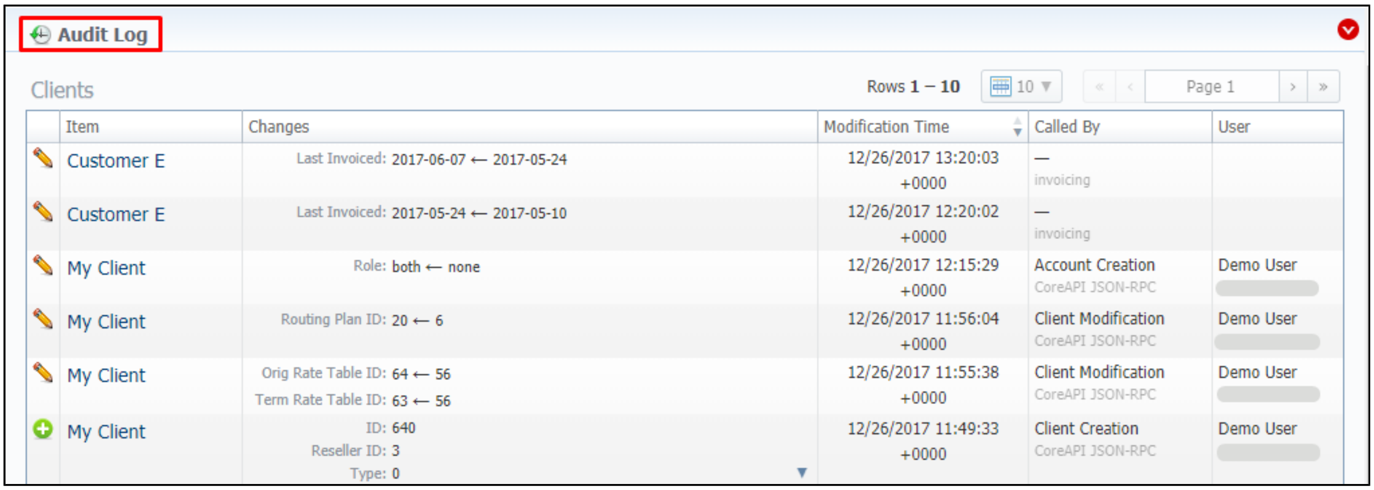
Audit Log

In this article

Section overview

When it comes to keeping an ear to the ground about what is going on in the system, the **Audit Log** section comes to your rescue. This section displays detailed information concerning all **actions** performed by users in JeraSoft Billing with **Clients**, **Resellers**, **Accounts**, **Calling Cards**, **DIDs** (see screenshot below):

Screenshot: Audit Log section main window



Column Name	Description
Action Type	Depending on the **type** of action, one of the following **icons** will be displayed in the columns: • - a new system item was **created** • - a system item was **edited** • - a system item was **deleted**
Item	System item (***Client, Account, Reseller, Calling Card, DID Management***) that a certain action was applied to
Changes	The list of **changes** with **detailed information** on what exactly was changed
Modification Time	**Data** and **time** of applied actions
Called by	**Action Name** (*Account Creation, Client Removal, etc.*) and **Service** that is responsible for a specific action
User	**Name** and **IP address** of a user who performed an action

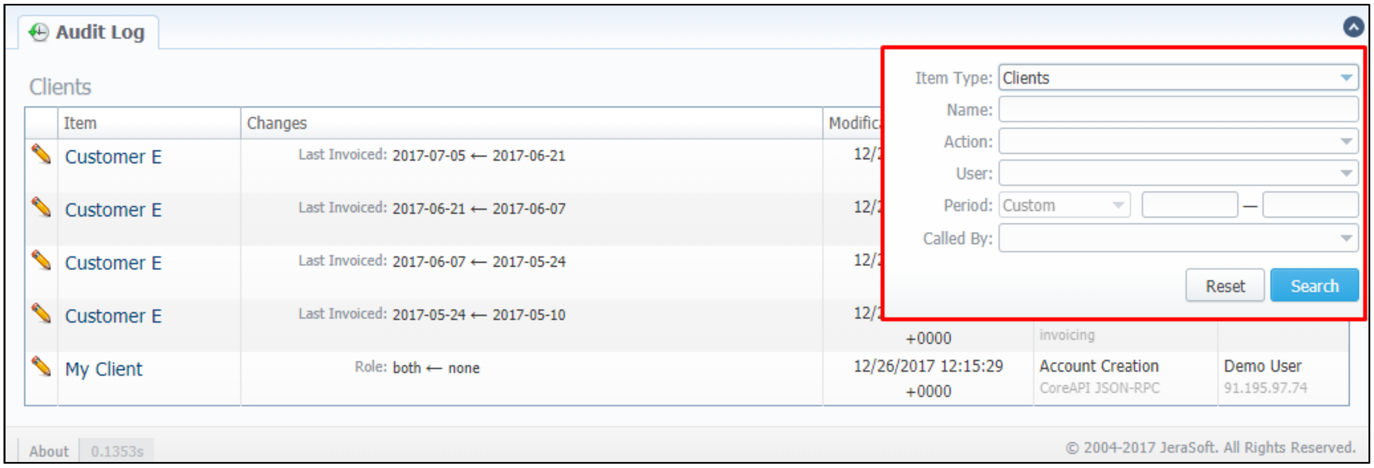
Attention

If you change the **Mail Templates** in the **Reseller** settings, these updates **will not** be displayed in the **Audit log**

Advanced Search

The displayed list of audit actions is automatically filtered by **Client** item that is indicated by a red downward arrow icon of **Advanced Search** drop-down menu. Search menu is presented with the following fields:

Screenshot: Advanced Search drop-down menu



Field	Description
Item Type	Select a respective **item type** from the given list: • Client • Account • Reseller • Calling Card • DID Management By default, the field value is **Clients**.
Name	Insert a **name** of the respective item (e.g., ***Customer A, 3439-005318618, etc.***)
Action	Choose a type of action: **Creation, Modification,** or **Removal**
User	When search settings are applied, only events whose **Date** value **Period**, **from** value will be displayed
Period	You can choose either Custom period (e.g., ***Today, Last 7 Days, Last Month, This Year***) or set an exact date and time with **Datepicker**
Called by	Select **Action Name** from the provided list: • Client Creation • Client Modification • Client Removal • Full Client Removal • Mass Client Modification • Note Creation • Forced Rate Notification • Account Creation • Account Modification • Account Removal • Reseller Creation • Reseller Modification • Reseller Removal • Calling Card Creation • Calling Card Modification • Calling Card Removal • DID Creation • DID Modification • DID Removal • DID Import • DID Mass Edit • Invoice Creation • Rate Table Creation • Rate Table Modification • Rate Table Removal

Attention

In case a ***client, account,*** or ***reseller*** was **deleted** (but not **fully**), there is a possibility to see a state of this item at the time of its removal, by clicking on its **name** in the **Item** column.